

Minutes of the regular meeting of Memorial Hospital's Board of Directors held Monday, February 5th, 2024, in the Board Room. Present: Tom Search, Trent Vasquez, Mary Brown, Evelyn Schuwerk, Casey Parker, and Greg Crain. Absent: Grant Deterding and Dan Colvis. Present for a portion of the meeting: Mardell Granger, Auxiliary President. Also Present: Morgan Bendorf, CFO; Susan Diddlebock, CNO; Dr. James Kirkpatrick, Chief of Medical Staff; Brett Bollmann, CEO; and Apryl Bradshaw, Executive Assistant.

Chairman Tom Search called the meeting to order at 5:30 p.m. and asked for a reading of the minutes.

It was

MOVED:

To dispense with the reading of the minutes and accept them as printed and distributed prior to the meeting. Motion made by Schuwerk and seconded by Parker. Motion carried.

Hospital Auxiliary Report

Mardell Granger, Auxiliary President was in attendance at the Board Meeting to give an annual report as well as present a check to the Board from the Tree of Remembrance Drive. The funds this year will be used to purchase an Eyecon Automatic Pill Counter for the hospital Pharmacy Department. This piece of equipment takes an image of the pills, numbers them and stores it with the prescription so our pharmacy staff can refer back to it. Included is a drug identification software that identifies the pill and double checks the type and count before dispensing the medication. Total cost of this purchase is \$11,415.

Chief Executive Officer's Report

Brett Bollmann gave updates on: Dialysis agreement, Annual Evaluation of Services report, as well as Specialist and Family Physician Recruitment.

Medical Staff Report

Dr. James Kirkpatrick, reported from the January 2024 Medical Staff minutes.

Financial Report

Morgan Bendorf presented financial activities for the month of December, 2023. Inpatient and outpatient revenue statistics were discussed along with operating expenses. The 340B program was also discussed.

Requiring Board approvals are: Accounts Payable of \$1,574,669.03; and Salary & Benefits of \$1,682,771.78.

It was

MOVED:

To approve the Finance Report and the Accounts Payable and Salary & Benefits figures. Motion made by Vasquez and seconded by Schuwerk. Motion carried.

Performance Improvement

Susan Diddlebock, CNO, presented the hospital performance improvement report. HCAHPS scores, outpatient satisfaction, quality reporting and departmental performance improvement were discussed and compared to previous quarters. Performance priorities and goals were discussed, and questions were answered.

OLD BUSINESS

Hospital Renovation

Brett Bollmann, CEO, gave an update to the Board of Directors regarding hospital renovation advancements.

1. MOB Change Orders

Three change orders from Poettker Construction - \$9,415.62, MC Electric, Inc. \$1,625.00 and Red Dot Construction contract credit - \$17,000 were presented to the Board of Directors. Discussion was held and all questions were answered.

It was

MOVED:

To approve the change orders from Poettker Construction, MC Electric, Inc. and Red Dot Construction as presented with no revisions. Motion made by Crain and seconded by Sulser. Motion carried.

NEW AND OTHER BUSINESS

Capital Expenditure

Mardell Granger, Auxiliary President, requested approval for the purchase of the Eyecon 9430 that will be purchased with Tree of Remembrance Funds. Discussion was held and all questions were answered.

It was

MOVED:

To approve the purchase of a Eyecon 9430 at a total cost of \$11,415. Motion made by Parker and seconded by Sulser. Motion carried.

Agreements

1. Family Practice Agreement – Zachary Orme, DO

We are pleased to announce that Dr. Orme has accepted an offer for the Family Practice Physician position. Details of the agreement were discussed, and all questions were answered.

It was

MOVED:

To approve the Family Practice Agreement with Dr. Zachary Orme, DO as presented. Motion made by Crain and seconded by Schuwerk. Motion carried.

2. Amendment to Pathology Services Agreement – Analytical Pathology Services, Ltd.

The Analytical Pathology Services agreement was discussed, and rate increase proposal presented. All questions were answered.

It was

MOVED:

To accept the Amendment to Analytical Pathology Services, Ltd. as presented. Motion made by Brown and seconded by Sulser. Motion carried.

Annual Contract Service Evaluation

The following Annual Contract Services were reviewed by Management, Administration, and Medical Staff and has satisfactorily met all expectations:

- Cardinal After Hours Service

It was

MOVED:

To approve the above annual contract evaluation. Motion made by Vasquez and seconded by Brown. Motion carried.

Medical Staff Privileges

The Medical Staff reviewed the below applications, the supporting documentation, and information received during the credentialing and privileging processes. Based on this review, it is the Medical Staff's opinion that the following applicants meet the requirement for Medical Staff appointment and have documented appropriate education, training, experience, current competency, clinical judgment, professionalism, and health status to perform the privileges requested.

It was

MOVED:

To grant New Application Privileges – Initial Appointment to Robert Bell, MD – Orthopedic Surgery. To grant Provisional to Full Appointment Privileges to Cassandra Chambers, FNP – Family Medicine. Also, to grant Re-Appointment Privileges to Valerie Blechle, FNP – Family Medicine; Christopher Bourget, CRNA; Ronnie Bower, CRNA; Terry Brown, DO – Sleep Medicine; and Muhamad Kamran, MD – Nephrology. Motion was made by Brown and seconded by Sulser. Motion carried.

Adjournment

The next Board of Directors meeting will be Monday, March 4th, 2024.

It was

MOVED:

To adjourn the Board meeting at 6:32 p.m. Motion made by Sulser and seconded by Brown. Motion carried.

Evelyn Schuwerk, Secretary

Tom Search, Chairman