

Minutes of the regular meeting of Memorial Hospital's Board of Directors held Monday, October 2, 2023, in the Board Room. Present: Tom Search, Mary Sulser, Mary Brown, Casey Parker, Evelyn Schuwerk, Greg Crain, Grant Deterding and Dan Colvis. Present for a portion of the meeting: James Kirkpatrick, Chief of Medical Staff; Mark Dallas, KEB Auditor; and Amber Leslie, KEB Auditor. Also Present: Morgan Bendorf, CFO; Susan Diddlebock, CNO; Julie Stern, HR Director; Brett Bollmann, CEO; and Apryl Bradshaw, Executive Assistant.

Chairman Tom Search called the meeting to order at 5:30 p.m. and asked for a reading of the minutes.

It was

MOVED:

To dispense with the reading of the minutes and accept them as printed and distributed prior to the meeting. Motion made by Schuwerk and seconded by Colvis. Motion carried.

### **Annual Audit Report**

Mark Dallas, KEB Auditor, was present to give a review of the financial audit report for the 2022 fiscal year.

### **Chief Executive Officer's Report**

Brett Bollmann gave updates on: The Joint Commission Survey results and upcoming hospital events.

### **Medical Staff Report**

Dr. James Kirkpatrick, reported from the September 2023 Medical Staff minutes.

### **Financial Report**

Morgan Bendorf presented financial activities for the month of August 2023. Inpatient and outpatient revenue statistics were discussed along with operating expenses.

Requiring Board approvals are: Accounts Payable of \$2,068,750.52; and Salary & Benefits of \$2,290,161.32.

It was

MOVED:

To approve the Finance Report and the Accounts Payable and Salary & Benefits figures. Motion made by Schuwerk and seconded by Deterding. Motion carried.

### **Performance Improvement**

Susan Diddlebock, CNO, presented the hospital performance improvement report. HCAHPS scores, new CMS Star rating priorities, outpatient satisfaction, quality reporting and departmental performance improvement were discussed and compared to previous quarters. Performance priorities and goals were discussed and questions were answered.

### **OLD BUSINESS**

#### **Hospital Renovation**

Brett Bollmann, CEO, gave an update to the Board of Directors regarding hospital renovation and Medical Office Building advancements.

### **NEW AND OTHER BUSINESS**

#### **Agreements**

The Amendment to Physician Employment Agreement was presented and discussed. All questions were answered.

It was

MOVED:

To approve the Amendment to Physician Employment Agreement as presented. Motion made by Colvis and seconded by Crain. Motion carried.

#### **Employee Health Insurance Benefit**

Julie Stern, HR Director, was in attendance to present the Employee Health Insurance Benefit. Information was discussed and all questions were answered.

It was

MOVED:

To approve the Employee Health Insurance Benefit as presented. Motion made by Sulser and seconded by Schuwerk. Motion carried.

### **Revisions to Hospital Plans and Policies**

The below revisions to hospital plans and policies were presented by Brett Bollmann and discussed. All questions were answered.

- Incident Management Plan
- Utilities Management Plan

It was

MOVED:

To accept the changes to the above plans and policies as presented. Motion made by Deterding and seconded by Schuwerk. Motion carried.

### **Annual Contract Service Evaluation**

The following Annual Contract Services were reviewed by Management, Administration, and Medical Staff and has satisfactorily met all expectations:

- Southern Illinois Healthcare (SIH) Reference Lab
- American Red Cross
- Analytical Pathology Services – BJC Christian Northeast
- Network Reference Lab
- Psychemedics Corp.
- Clinical Reference Lab
- Quest Diagnostics

It was

MOVED:

To approve the above annual contract evaluations. Motion made by Brown and seconded by Crain. Motion carried.

### **Medical Staff Privileges**

The Medical Staff reviewed the below applications, the supporting documentation, and information received during the credentialing and privileging processes. Based on this review, it is the Medical Staff's opinion that the following applicants meet the requirement for Medical Staff appointment and have documented appropriate education, training, experience, current competency, clinical judgment, professionalism, and health status to perform the privileges requested.

It was

MOVED:

To grant Re-Appointment Privileges to Aimen Kasasbeh, MD – Radiology; Paul Koch, MD – Emergency Room; and Jacqueline Treschuk-Bahn, MD – Radiology. Motion was made by Parker and seconded by Brown. Motion carried.

### **Adjournment**

The next Board of Directors meeting will be Monday, November 6, 2023.

It was

MOVED:

To adjourn the Board meeting at 6:31 p.m. Motion made by Parker and seconded by Schuwerk. Motion carried.

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Evelyn Schuwerk, Secretary

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Tom Search, Chairman